

LINCOLN COUNTY ADMINISTRATIVE & LEGISLATIVE COMMITTEE

Wednesday, October 1, 2025 - 4:30 PM

MINUTES

1. Call to Order

Meeting called to order by Chair Boyd at 4:30pm

Supervisors Present: Jesse Boyd, Jule De Passe, Lori Anderson-Malm, Marguerite Lyskawa, Angela Cummings, Greg Hartwig, Ken Wickham

Department Heads Present: Renee Krueger, Karry Johnson, Travis Spoehr, Matt Pultz

2. Approval of the Minutes

a. Approve Minutes From 09.10.25:

M/S Cummings/Wickham to Approve Minutes From 09.10.25.. Motion carried by a voice vote.

3. Consent Agenda

a. Financials

No concerns noted regarding financials. Reports placed on file.

b. Expense Reimbursement(s) Approval

M/S Hartwig/Wickham to approve the expense reimbursement(s) as presenteded. Motion carried by a voice vote.

c. Activity Reports (written) & Discussion as needed

Department Heads presented an overview of their reports. Reports are placed on file.

4. Discussion & Action

a. Discussion and Possible Action Regarding Compensation Study

Chair Boyd provided a brief explanation of the last compensation study that was completed 10 years ago and the recommendation that they occur every 8–10 years and changes made that have impacted the current wage scale. Jenna Bidwell, Total Rewards Consulting, presented on the Compensation System Project.

Committee discussed. M/S DePasse/Anderson-Malm to direct the Administrative Coordinator to receive a proposal from Total Rewards Consulting for review at the next A&L meeting. Motion carried on a voice vote.

b. Approve New Information Technology Director Job Description

Spoehr provided an explanation of the proposed changes to his position description. Krueger explained that any changes made that are 50 percent or more require committee approval. Committee discussed. Krueger noted there will be a couple minor changes to the job description reflecting the relationship in discipline and termination of the department heads and the administrative coordinator. M/S Cummings/Hartwig to Approve New Information Technology Director Job Description. Motion carried by a voice vote.

c. Request for Approval for Out of State Travel by Administrative Coordinator

Krueger explained that the initial reason for this request is no longer necessary. No action taken.

5. Resolutions and Ordinances

a. Resolution 2025-10-XX - Veterans Private Donation \$500

M/S DePasse/Hartwig to Resolution 2025-10-XX - Veterans Private Donation . Motion carried by a voice vote.

b. Resolution 2025-10-XX - Veterans Private Donation \$250

M/S Cummings/Lyskawa to Resolution 2025-10-XX - Veterans Private Donation . Motion carried by a voice vote.

c. Resolution 2025-10-XX - Veterans Private Donation \$50

M/S Lyskawa/DePasse to Resolution 2025-10-XX - Veterans Private Donation . Motion carried by a voice vote.

d. Resolution 2025-10-XX - Veterans Operation Green Light

M/S DePasse/Hartwig to Resolution 2025-10-XX - Veterans Operation Green Light. Motion carried by a voice vote.

e. Ordinance 2025-10-XX - Chapter 1.02 Update to Include IT Director as an Appointed Official

M/S Cummings/Lyskawa. to approve the ordinance. Discussion

M/S Wickham/DePasse to amend the ordinance to strike the Pine Crest Administrator line. Question whether the Maintenance Supervisor should be Maintenance Director. Krueger informed that the requested change would be the Building and Grounds Superintendent. Wickham/DePasse in agreement with incorporating this change into the original amendment. Additional question regarding whether the Chief Deputy was appointed by the County Board or if the Sheriff picks their Chief Deputy. Additionally, the Emergency Management Director needs to be added.

The Chair requested unanimous consent to withdraw all motions for approval and amendment to the ordinance and to postpone consideration of the ordinance to a time certain - next month's meeting. No objection to unanimous consent was heard. All motions and consideration of the ordinance were postponed to the next meeting.

6. Closed Session

a. The Committee may consider a motion to adjourn into closed session (roll call vote required), pursuant to Wis. Stats. §19.85 (1) (c), Wis. Stats. "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Annual Performance Evaluations

- 1. Director of Information Technology**
- 2. Corporation Counsel**

M/S Wickham/Lyskawa to move into closed session pursuant to Wis. Stats. §19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Annual Performance Evaluation of the Director of Information Technology and Corporation Counsel to include the Administrative Coordinator. Roll call vote. All ayes. Proceed to closed session.

b. Reconvene To Open Session

M/S Cummings/Lyskawa to reconvene to open session. Roll Call vote. All ayes. Move into open session.

c. Possible Action as a result of Closed Session

No action

7. Set Next Meeting Date & Adjourn

a. Wednesday November 5, 2025

Meeting adjourned 6:35pm

