

LINCOLN COUNTY ADMINISTRATIVE & LEGISLATIVE COMMITTEE

Wednesday, July 1, 2026 - 4:30 PM

MINUTES

1. Call to Order

The meeting was called to order by Chair Friske at 4:30pm

Supervisors Present: D. Friske, J. Boyd (virtual), M. Lyskawa, R. Detert, A. Cummings, G. Hartwig
Supervisors Absent: J. DePasse (excused)

Department Heads Present: R. Krueger, K. Johnson, T. Spoehr, M. Pultz

2. Pledge of Allegiance

3. Approval of the Minutes

a. Approve Minutes From 06.03.2026:

M/S Cummings/Lyskawa to approved the minutes from 06.03.26. Carried on voice vote.

4. Consent Agenda

a. Financials

Krueger informed that there were no significant changes to the budgets. The Finance Director was unable to attend but noted that there were no issues or concerns. Reports are placed on file.

b. Activity Reports (written) & Discussion as needed

The Department Heads presented brief overviews of their reports. The reports are placed on file.

5. Discussion & Action

a. Discussion and Possible Action Regarding 2026 Building Closures for Training

Krueger explained the purpose of training and closure needs. The committee discussed training needs. M/S Hartwig/Friske to close the buildings as proposed on the respective dates for training. Motion carried on voice vote.

b. Approval of 2027 Holiday and Building Closures Schedule

M/S Boyd/Hartwig to approve the 2027 Holiday Schedule and Proposed Building Closures. Motion carried on voice vote.

c. Total Rewards Presentation and Possible Approval (Updated Costing Report, Final Grade Order; Final Structure, & Pay Administration Guide)

The *Total Rewards* consultant presented the final grade order, final structure, the pay administration guide, and updated costing report. The committee discussed concerns regarding the grade order and wanting additional information from the benefits survey. No action was taken.

d. Review Draft Employee Benefit Survey

Krueger presented the draft *Employee Benefit Survey* as well as an option to contract out the survey to *Total Rewards* at the cost of \$7,500. The committee reviewed the survey. M/S Boyd/Hartwig to use the survey drafted by the Administrative Coordinator. Krueger explained that this survey would be forwarded to all employees once the current survey for the 2026 policy changes was completed. Motion carried on voice vote.

6. Resolutions and Ordinances

a. Approving Reorganization of Maintenance Department

M/S Cummings/Boyd to approve the resolution reorganization of the Maintenance Department. Boyd offered to author it, Cummings offered to co-sponsor. Motion carried on voice vote.

7. Set Next Meeting Date & Adjourn

a. Wednesday August 5th, 2026

The meeting was adjourned at 6:40pm