

LINCOLN COUNTY AD HOC FACILITIES COMMITTEE

Thursday, April 24, 2025 - 1:00 PM

MINUTES

1. Call Meeting to Order

Chair Bialecki called meeting to order at 1:05pm

Members present: William Bialecki, Marty Lemke, Norbert Ashbeck, Greg Hartwig

Excused: Eugene Simon

Department Heads present: Renee Krueger, Heather Marheine, Jason Lemmer, Pat Gierl, Dean Bowe, Tyler Iverson

2. Approve Minutes of Previous Meeting(s)

a. Approve minutes from 04.10.2025

M/S Hartwig/Ashbeck to approve minutes from 04.10.2025. Carried by a voice vote.

3. Presentation

a. Presentation and discussion by Administrative Coordinator, Highway Commissioner, Forestry Administrator Regarding Internal Report on Highway and Forestry Building

Krueger provided an overview of internal collaboration between departments to date regarding departmental needs and available information already compiled. A draft document has been started based on those meetings with the intent that the committee could use the same format and build on it if desired. Krueger explained the reports that were made available in the packet. Marheine presented on the Barrientos Report. Bowe presented on Forestry Functional Design and current status of Forestry facility needs. Lemmer presented on the current status of Highway facility needs.

b. Presentation and discussion by Maintenance Director Regarding Courthouse, Service Center, Health and Human Services, Solid Waste and other CIP needs (not highway or forestry)

Iverson presented the courthouse security needs as discussed in prior committee meetings. Generally speaking, a majority of the security needs will be solved through additional personnel. Structural issues and security screening are separate items that need to be addressed independently. Gierl presented the remaining facilities and current status. Gierl noted that the Courthouse, in general terms, is unable to meet efficiencies and functional operational needs in its current status and there is limited ability to modify anything structurally to resolve this. It was requested by the committee that Gierl include the Courthouse Covenant in the next committee packet.

c. Presentation and discussion by Finance Director Regarding Funding Options

Marheine presented on the current county bonds. The committee requested that she come to the next meeting with an approximate impact to property tax on 2 million dollar bond per year on a \$100,000 home. Marheine explained the variables that would affect the actual amount and that it would be a very generalized number that is subject to change significantly at the time of approval.

4. Discussion & Action

a. Discussion and possible action regarding materials provided

The committee discussed the information provided and what would be needed to move forward. The committee indicated that there would need to be additional studies done for design and cost purposes but that the committee should identify what the scope of the plan will consist of before going out for a request for proposal.

b. Discussion and possible action regarding third-party facilitator options

Krueger updated the committee regarding the efforts and recommendations for a third party facilitator. The committee director Krueger to pursue an arrangement with Amber Rehberg.

c. Discussion and possible action regarding any site tours or other county presentations

The committee discussed doing tours of other highway facilities that have recently been built, specifically Portage County, which has a single building. Tentative tour dates are May 22 and May 28.

d. Identify next steps

Assignments included: obtaining a copy of the courthouse covenant, bonding projections, securing a 3rd party facilitator for the June 26 meeting, add public comment to next regular agenda and schedule tours.

5. Adjourn

**a. Next Meeting Thursday May 22, 2025 at 1pm
Adjourn**

The May 22 meeting will be a tour only, leaving at 9am. On May 28th there will be a short meeting at 9am followed by a tour leaving at 10am. The June 26 meeting will be at the regular time of 1pm. M/S Ashbeck/Hartwig to adjourn the meeting. Carried on voice vote. The meeting adjourned at 2:35pm.