

LINCOLN COUNTY PUBLIC SAFETY COMMITTEE

Wednesday, May 14, 2025 - 4:00 PM

MINUTES

1. Call to Order

2. Confirm Meeting Date and Time

Next meeting is scheduled for June 11, 2025, at 4:00pm, Lincoln County Service Center, Room 257.

3. Pledge of Allegiance

4. Approval of the Minutes

a. Approve Minutes From: April 9, 2025

M/S Miller/Thiel to approve the minutes from the April 9, 2025 meeting. All ayes. Motion carried on a voice vote.

5. Public Comment

None

6. Emergency Management

a. Year-to-Date Budget Report

Budget report reviewed. No questions or concerns.

b. Timesheet(s) Approval

M/S Miller/Bishop to approve time sheets. All ayes. Motion carried on voice vote.

c. Travel & Expense Report

M/S Miller/Thiel to approve Travel and Expenses. All ayes. Motion carried on voice vote.

d. Emergency Management Activity Report

Activity report reviewed. No questions or concerns.

e. Proposed 2026 Emergency Management Budget

Proposed 2026 budget reviewed. Verhasselt reported that he is currently working with the Finance Director to consolidate safety funds. The fifth line item under EMPG reflects \$7000 which is allocated for a different project. This project is cost-shared and grant-funded. Once funds are received, this will be voided out.

Verhasselt also reported that there will be up to a \$30,000 increase in the safety funds which is not currently indicated on the report regarding AED and First Aid equipment. In the past, this was part of the Highway Department and Maintenance Department budgets. The increase in the budget compared to last year is due to the PEACE Grant which was not budgeted for last year. All funds are accounted for and grant-funded.

M/S Miller/Bishop to approve the proposed 2026 Emergency Management Budget to be sent to the Finance Committee for approval. All ayes. Motion carried on voice vote.

f. Cintas presentation AED and Trauma Bag Proposal

Verhasselt reported that in an effort to consolidate the safety program funds, he has been meeting with Pat from Maintenance with regard to Emergency Management taking over the AEDs and Emergency Medical Bags. He then met with Emily from Cintas to do an analysis on the equipment and supplies. Most items are expired

or out of compliance, which puts the county at a liability risk. Highway has a current contract with Cintas and this service can be added to the current contract. Emily presented the following options:

Direct Purchase

- 36 month agreement
- County would purchase AEDs, cabinet, batteries and supplies outright.
- County would be responsible for conducting maintenance checks and replacing any necessary supplies at cost..

Lease

- 36 month agreement
- Includes AED, Cabinet, Signage and Life Ready 360 Software
- Cintas employees will conduct monthly maintenance checks and replace any necessary supplies at no cost.
- Cintas will provide loaner AEDs at no cost if needed, due to equipment failure or if deemed non-compliant.

Emergency Medical Bags

- Cost to restock supplies in bags would be \$600.
- New bags, fully stocked, would be \$180

The recommendation is for 14 Zole 3 AEDs including 2 mobile AEDs for Highway formen and 12 First Aid Kits. There are a few AEDs located in the jail that would be covered under this program. The mobile devices used by the Sheriff's Department will require further discussion. Zole does provide a buy-back program for old devices (approx \$200 each). Current Emergency Bags can be used for training purposes. The total expense for the year to bring the County back into compliance would be \$13,524.24. Funding would require budget modification. Verhasselt will speak with Corp Counsel regarding the contract with Cintas, obtain a new quote and draft a Resolution to present at the next Public Safety meeting.

g. Abe's Adventures 2025 — Post Event Survey Results

Survey results reviewed. The second session is scheduled in September.

h. 2025 Tornado Drill After Action Report/Improvement Plan

Report reviewed. The cost of a Mass Communication System would be approximately \$7000 annually. The City of Merrill and the City of Tomahawk have agreed to cost-sharing, along with IT and Emergency Management grant-funding, this should cover the annual cost. Areas of improvement for the Tornado Drill are located on page 7 of the report (page 15 in packet).

i. Res. 2025-XX, Resolution to Accept EMPG Funding from WEM

Verhasselt reported that funding had been received in the amount of \$34,072.23. M/S Hartwig/Miller to approve forwarding Resolution to Accept Emergency Management Performance Grant, Funding from Wisconsin Emergency Management to the County Board for approval. All ayes. Motion passed on voice vote. Hartwig will sponsor the Resolution and Miller will co-sponsor.

7. Coroner

a. Year-to-Date Budget Report

Report reviewed. No questions or concerns regarding YTD budget.

b. Coroner's Report

No report supplied this month. This has been one of the slowest months. Only a few sudden deaths. Caylor reported that she is now working as a consulting liaison for Oneida County, 10 hours per week.

c. Preliminary 2026 Coroner Budget

Caylor reported minimal changes to the 2026 Budget. Expectation that autopsy expenses and travel expenses will decrease when Marathon facility is up and running to perform autopsies. \$1000 budgeted for fuel expenses. Fuel expenses for the Coroner's Department are covered under the Sheriff's budget. M/S Hartwig/Meunier to remove the \$1000 budgeted fuel expense. All ayes. Motion carried on voice vote. M/S Thiel/Hartwig to approve 2026 Coroner Budget with amendments to be forwarded to the Finance Committee for approval. All ayes, Motion carried on voice vote.

8. Judicial

a. District Attorney and Victim Witness

i) Year-to-date Budget Report

Report reviewed. No questions or concerns.

ii) Preliminary 2026 Victim Witness Budget

Deferred to June 11, 2025 meeting.

iii) Preliminary 2026 District Attorney Budget

DA Expert Witness is budgeted for \$7500. M/S Hartwig/Thiel to reduce Expert Witness to \$5000. All ayes. Motion carried on voice vote. M/S Miller/Bishop to approve 2026 District Attorney Budget with amendments to be forward to the Finance Committee for approval. All ayes. Motion carried on voice vote.

b. Clerk of Courts and Family Court

i) Year-to-date Budget Report

Report reviewed. No questions or concerns. Continuing to monitor, attorney fees, indigent attorney, and court commissioner fees due to increased rates.

ii) Travel & Expense Report

M/S Miller/Meunier to approve travel expense reports. All ayes. Motion carried on voice vote.

iii) Preliminary 2026 Clerk of Courts Budget

Budget reviewed. Barker reported that attorney fees increased last year from \$100 to \$125 per hour. Printing allocation was moved to Supplies instead of IT. M/S Miller/Bishop to approve 2026 Clerk of Courts Budget to be forwarded to the Finance Committee for approval. All ayes. Motion carried on voice vote.

iv) Preliminary 2026 FCC Budget

Budget reviewed. M/S Thiel/Miller to approve 2026 FCC Budget to be forwarded to the Finance Committee for approval. All ayes. Motion carried on voice vote.

c. Register in Probate and Circuit Court

i) Year-to-date Budget Report

Report reviewed. Beyer reported that the first submission to Title IV E Program was submitted for \$1500.

New judge will incur increased expenses with notice of assignments, robe purchase, and additional increased postage expenses. Monitoring expenses for court-appointed attorneys for parents and children.

ii) Timesheet(s) Approval

M/S Miller/Bishop to approve timesheets. All ayes. Motion carried on voice vote.

iii) Travel & Expense Report

M/S Theil/Hartwig to approve travel and expense reports. All ayes. Motion carried on voice vote.

iv) Service Recognition - Becky Byer 30 Years

Congratulations and Thank You!

v) Preliminary 2026 Circuit Court Budget

Budget reviewed. Circuit Court Phone is budgeted for \$2600 and \$0 for this year. IT has absorbed this expense. M/S Hartwig/Miller to remove \$2600 budgeted amount for Circuit Court Phone from the budget. All ayes. Motion carried on voice vote. M/S Miller/Hartwig to approve 2026 Circuit Court Budget as amended to send to Finance Committee

9. Sheriff's Office

a. Statistical Reports

i) Case Summary Report

Report reviewed. No questions or concerns.

Sheriff Schneider reported that the Dispatch Center is near complete and should be back in its previous location by the next meeting. He also indicated that the Jail Tour needs to be scheduled. This should occur on an annual basis. Tour will be scheduled to follow the next meeting on June 11, 2026.

ii) Expense Budget, Revenue Budget (Year-to-date Report)

Report reviewed. No questions or concerns.

iii) Recreational Officer Activity Report

iv) 9-1-1 Supervisor's Report

Report reviewed. No questions or concerns. Volumes increase as the temperature outside increases.

v) Jail Census Report

Report reviewed. Sheriff Schneider reported that the local population average has increased. There are currently 16 state prisoners. Sheriff Schneider also reported that there may be a future increase for outside housing in the future by \$20-\$30 per day. The current reimbursement is \$60 per day.

b. 2024 Jail Assessment Budget Modification

Reviewed. Modifications covered with the fund. M/S Miller/Bishop to approve the 2024 Jail Assessment Budget Modification. All ayes. Motion carried on voice vote.

c. 2026 Jail Assessment Proposed Budget

Reviewed budget. No questions or concerns. M/S Miller/Bishop to approve the 2026 Jail Assessment Proposed Budget to send to Finance Committee for approval. All ayes. Motion carried on voice vote.

d. 2026 Sheriff Proposed Budget

Budget reviewed. Civil Process revenue line item reviewed. 2024- \$13, 261, 2023-\$14,883. 2022-\$13.500,

2021-\$11,888. Budgeted for \$20,000 for 2026. The committee discussed reducing that to \$15,000 for 2026. A budgeted amount of \$7500 was discussed. Last year was \$4500. The committee discussed reducing it to \$5000 for 2026. A budgeted amount of \$7500 was discussed for office supplies. Last year was \$2900. This committee discussed reducing this amount to \$5000 for 2026.

M/S Hartwig/Miller to approve the reduction of budgeted amounts for Civil Process revenue to \$15,000, Postage amount to \$5000 and office supplies to \$5000. All ayes. Motion passed on voice vote.

M/S Miller/Hartwig to approve the 2026 Sheriff's Proposed Budget with amendments to be sent to the Finance Committee for approval. All ayes. Motion passed on voice vote.

10. Emergency Medical Services

a. Tomahawk Report

Report reviewed. Kirkley reported that March transfers were 55. March reflected a lower cost in salaries, however increase for the month of April due to reporting issue. They did balance out for the two months. Currently under budget for year to date. 2026 budget will be completed by the end of the month and provided to the committee for review.

b. Merrill Report

Report reviewed. No concerns with YTD budget.

c. Monthly Charge Report, Write-offs, and Collections

Reports reviewed. No questions or concerns. M/S Thiel/Meunier to approve the write-off total write-off amount of \$18,541.70 with miscellaneous write-off of \$3901.48. All ayes. Motion passed on voice vote.

d. Discuss/Approve Non-Emergency Service Agreement Fee-For-Service-Agreement Update

Fees for the Non-Emergency Service Agreement Fee-For-Service-Agreements have not been updated since 2016. This would be the fee charged for transporting non-emergent patients to and from the hospital to facilities. Medicare deems this service as not medically necessary. The current fee is \$200. Facilities who signed agreements in 2022 are Bell Tower, Woodland Court, Pine Crest, Tomahawk Health Services and Riverview Health Services. The committee discussed increasing the fee to \$300. M/S Miller/Hartwig to approve an increase in fees for non-emergency transport from the hospital to facilities from \$200 to \$300. All ayes. Motion carried on voice vote.

e. 2024 Budget Modification

All modifications are within the budget. M/S Miller/Meunier to approve 2024 Budget Modifications. All ayes. Motion carried on voice vote.

f. 2025 YTD Budget

Year-to-Date budget reviewed. No questions or concerns.

g. 2026 Initial EMS Budget Projection

Budget reviewed. RTAC Grant line items discussed. These line items are all grant funding. This is not an annual budgeted item. M/S Miller/Bishop to approve the 2026 EMS Budget to be sent to the Finance Committee for approval. All ayes. Motion carried on voice vote.

11. Adjourn

Meeting adjourned at 6:14pm.

