

LINCOLN COUNTY ADMINISTRATIVE & LEGISLATIVE COMMITTEE

Wednesday, June 4, 2025 - 4:30 PM

MINUTES

1. Call to Order

Meeting Called to Order by DePasse (Vice-Chair)

Members Present: Jesse Boyd (Virtual); Angela Cummings, Ken Wickham, Greg Harwig, Marguerite Lyskawa, Julie DePasse, Lori Anderson-Malm

Department Heads Present: Renee Krueger, Karry Johnson, Travis Spoehr, Matt Pultz, Robbin Gigl, Heather Marheine

2. Approval of the Minutes

a. Approve Minutes From 05.07.25:

M/S Wickham/Lyskawa to Approve Minutes From 05.07.25:. Carried by a voice vote.

3. Consent Agenda

a. Financials

Discussion regarding IT hardware budgeted amount which was over due to a 5 year agreement that was due this year that exceeded what was projected. Financials Placed on File

b. Timesheet(s) Approval

M/S Cummings/Wickham to approve Timesheet(s) as submitted. Carried by a voice vote.

c. Expense Reimbursement(s) Approval

M/S Wickham/Hartwig to approve Expense Reimbursement(s) as submitted. Carried by a voice vote.

d. Activity Reports (written) & Discussion as needed

Department Heads provided an overview of the reports. Reports are placed on file.

4. Discussion & Action

a. Review and Approve CVSO 2026 Budget

Discussion regarding proposal. **M/S Cummings/Wickham** to approve CVSO 2026 budget. Carried on voice vote.

b. Review and Approve IT 2026 Budget

Discussion regarding proposal. **M/S Wickham/Hartwig** to approve IT 2026 budget. Carried on voice vote.

c. Discussion and possible action from PACE meeting

Krueger provided an overview from the last meeting and decision to table this topic to allow Supervisor Cummings to provide information to the committee at this month's meeting. Cummings provided an overview of the program and the committee discussed the history of usage in Lincoln County and the potential risks of participation in the program. **M/S Wickham/Lyskawa** to direct the committee members to work with Corporation Counsel to draft a resolution that would sunset Lincoln County's participation in the PACE program and repeal the ordinance accordingly. Carried on voice vote.

Committee took a 5 minute break

- d. **Review and approval of resolutions for submission to WCA**
- e. **Review status of proposed sale of Pine Crest and review proposed offer to purchase/transfer of operations if available: If needed, proceed into closed session pursuant to Wis. Stats. §19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit: Review proposed offer to purchase/transfer of operations (if any) and/or review the status of the proposed sale of the Pine Crest Nursing Home and Health and Human Services building. To include Corporation Counsel, Administrative Coordinator, the Broker, and any other Board Supervisors wishing to remain.**

M/S Lori Anderson-Malm/Cummings to proceed into closed session pursuant to Wis.Stats. §19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit: Review proposed offer to purchase/transfer of operations (if any) and/or review the status of the proposed sale of the Pine Crest Nursing Home and Health and Human Services building. To include Corporation Counsel, Administrative Coordinator, and any other Board Supervisors wishing to remain. Roll call vote, all ayes.

Moved to closed session. Non-committee Board Supervisors include Laurie Thiel, Andrew Zelinski, Randy Detert, Christine Vorpapel

- f. **Reconvene to Open Session (if needed)**

M/S Wickham/Hartwig to return to open session. Roll Call vote, all ayes.

Reconvened to open session.

- g. **Take any necessary action from Closed Session**

M/S Cummings/Boyd to approve the Asset Purchase Agreement and Operations Transfer Agreement and forward them to the County Board for Consideration; to request a joint meeting of the Public Property Committee and Forestry, Land, and Parks Committee prior to the County Board on June 17, 2025; and, to direct the Corporation Counsel and Administration Coordinator to take action to do what is necessary to move the sale forward. Carried on voice vote.

5. Resolutions and Ordinances

- a. **2025-06-XX Authorizing the Administrative Coordinator to Approve Department Head Timesheets**

M/S Cummings/Hartwig to approve the resolution Authorizing the Administrative Coordinator to Approve Department Head Timesheets. Carried on voice vote.

- b. **2025-06-XX Resolution Accepting \$13,750 From Wisconsin Department of Veterans Affairs, County Veterans Service Officer Grant**

M/S Boyd/Lyskawa to approve the resolution Accepting \$13,750 from Wisconsin Department of Veterans Affairs, County Veterans Service Officer Grant. Carried on voice vote.

6. Set Next Meeting Date & Adjourn

- a. **Wednesday, July 2, 2025 @ 4:30pm**

Meeting Adjourned at 6:50pm