

LINCOLN COUNTY PUBLIC SAFETY COMMITTEE

Wednesday, June 11, 2025 - 4:00 PM

MINUTES

1. Call to Order

Chair Meunier called the meeting to order at 4:00pm with the following committee members in attendance: Bishop, Hartwig, Miller, Thiel. Excused: Boyd

2. Confirm Meeting Date and Time

Next meeting scheduled for July 9, 2025 at 4:00pm in room 257.

3. Pledge of Allegiance

4. Approval of the Minutes

a. Approve Minutes From: May 14, 2025

M/S Miller/Bishop to approve Minutes from May 14, 2025. All ayes. Motion carried on voice vote.

5. Public Comment

No public comment.

6. Emergency Management

a. Year-to-Date Budget Report

YTD Budget Report reviewed. No questions or concern.

b. Timesheet(s) Approval

M/S Hartwig/Miller to approve time sheets. All ayes. Motion carried on voice count.

c. Travel & Expense Report

M/S Hartwig/Thiel to approve Travel & Expense report. All ayes. Motion carried on voice count.

d. Emergency Management Activity Report

Report reviewed. No questions or concerns.

e. Res. 2025-06-XX, Resolution Accepting the FFY2024 Emergency Planning and Community Right-to-Know Act (EPCRA) Grant Funds

M/S Thiel/Bishop to approve Res. 2025-06-XX Accepting the FFY2024 Emergency Planning and Community Right-to-Know Act Grant Funds with correction of the date in title to be changed from May to June.. All ayes. Motion carried on voice count. Thiel to sponsor and Bishop to co-sponsor.

f. National Emergency Management Advanced Academy (NEMAA)

Verhasselt reported that the National Emergency Management Advanced Academy training has been built into the training budget for this year. This will consist of four, one-week classes. One class is scheduled for this year and three for next year in Hudson, WI.

g. Res. 2025-06-XX, Authoring the Replacement of Expired, Non-Compliant AEDs and Implementation of Countywide First Aid Service

Verhasselt reported that the initial cost discussed is now lower than previously discussed. Equipment is scheduled to be replaced upon approval from County Board. There will be 14 AEDs ordered with two portable

units supplied to two Highway superintendents.

M/S Hartwig/Meunier to approve Authoring the Replacment or Expired, Non-Compliant AEDs and implementation of Countywide First Aid Service. All ayes. Motion carried on voice count. Hartwig will author and Meunier will co-sponsor.

7. Coroner

a. Year-to-Date Budget Report

YTD Budget Report reviewed. Caylor reported that there will be one autopsy added for the month of May. Caylor reported that the completion of the Wausau facility is still projected to be completed in June. Wausau will be \$250 more than Madison with more extensive cases being up to \$1000. Cost of fuel, wear and tear on vehicles, mileage and the wages of deputy/detective, will more than offset the increase.

b. Coroner's Report

Report reviewed. No questions or concerns.

8. Judicial

a. District Attorney and Victim Witness

i) Year-to-date Budget Report

Report reviewed. No questions or concerns.

ii) Preliminary 2026 Victim Witness Budget

M/S Miller/Thiel to approve Preliminary 2026 Victim Witness Budget to be rewarded to Finance & Insurance Committee for approval. All ayes. Motion carried on voice count.

b. Clerk of Courts and Family Court

i) Year-to-date Budget Report

YTD Budget Report reviewed. Monitoring attorney fees on a continuous basis. No questions or concerns.

c. Register in Probate and Circuit Court

i) Year-to-date Budget Report

YTD Budge Report reviewed. Beyer reported that court-appointed attorney's fees on page two are already at 100% and on page three the court-appointment attorney's fees for Branch II have already reached 203%. These will be offset by the recoupment received from the Title IV E-reimbursements. This far \$1800 has been received from the Title IV E-reimbursements.

ii) Timesheet(s) Approval

M/S Miller/Thiel to approve time sheets. All ayes. Motion carried on voice count.

9. Sheriff's Office

a. Statistical Reports

i) Case Summary Report

Report reviewed. No questions or concerns.

ii) Expense Budget, Revenue Budget (Year-to-date Report)

Report reviewed. Iverson reported that the DOC is two months (April and May) behind in payments for outside housing. ES Sanction is behind one month (May). No other questions or concerns.

iii) Recreational Officer Activity Report

Report reviewed. No questions or concerns.

iv) 9-1-1 Supervisor's Report

Report reviewed. No questions or concerns.

v) Jail Census Report

Report reviewed. Hoeft reported that the average has been around 80. Staffing: One male applicant is currently going through field training. There have been 20 applicants since the wage increase. A few applicants are undergoing background checks.

b. Approval of Lateral Entry Program for Jail

Iverson reported that the Sheriff's Department can approve lateral entries up to Step 5. Current positions start at Step 3. Potential applicants with 10 or more years of experience would be above Step 5 and would require committee approval, which could take up to four weeks. Candidates are not willing to wait this long. The language for the Lincoln County Corrections Lateral Entry Program is currently located in Deputy contracts. The Sheriff's Department is seeking approval to utilize the Lateral Entry Program process for Corrections Officers to eliminate the need to approach the committee for each individual applicant being offered above Stage 5. The Sheriff's Department would make the offer based on like experience and then obtain approval from the Administrative Coordinator, which would speed up the process.

Hartwig indicated that the committee could approve the wage step process. However, vacation benefits would need to be determined by the Administrative and Legislative Committee. These changes may be implemented for countywide positions.

Iverson requested that the approval for the wage step be retrodated back to June 1, 2025.

M/S Hartwig/Miller to approve the Lincoln County Corrections Lateral Entry Program with the following amendment to strike from line 2 and ~~vacation accrual step~~ verbiage, effective date of June 1, 2025. The vacation benefits portion will be sent to the Administrative and Legislative Committee. All ayes. Motion carried on voice count.

c. Annual Jail tour pursuant to Wis. Stat. §59.54(15) - Immediately following regular meeting.

Commenced immediately following meeting. All committee member attending.

10. Emergency Medical Services

a. Tomahawk Report

Report reviewed. No questions or concerns. Kirkley was unavailable to report. Zoellner was informed of the committee's request to submit reports one week prior to meetings.

b. Merrill Report

Report reviewed. Chief Klug reported that the ambulance billing this year compared to last year has increased month to month significantly. No questions or concerns.

c. Monthly Charge Report, Write-offs, and Collections

Reports reviewed. Marheine reported that during the EMS billing audit, Helen discovered \$20,000 that had not been billed to patients. Billing has since been sent to patients. Marheine also wanted to recognize Kelly for doing a fantastic job with keep up with current billing.

M/S Miller/Thiel to approve Write-Offs of \$17,358 for EMS. All ayes. Motion carried on voice count.

d. YTD Budget

YTD Budget Report reviewed. No questions or concerns.

11. Adjourn

Chair Meunier adjourned meeting to County Jail tour at 4:42 p.m.