



LINCOLN COUNTY
MEETING AGENDA
ADMINISTRATIVE & LEGISLATIVE COMMITTEE

LINCOLN COUNTY SERVICE
CENTER
COUNTY BOARD ROOM
ROOM 255
801 N SALES STREET
MERRILL, WI 54452

Wednesday, March 5, 2025

4:30 PM

Regular Agenda

Electronic Attendance: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: 1 470-655-5119

Access Code: 435 973 352#

Meeting ID: <https://meet.google.com/vqx-jsdx-gno>

1. **Call to Order**
2. **Approval of the Minutes**
 - a. **Approve Minutes From February 5, 2025:**
3. **Consent Agenda**
 - a. **Financials**
 - i) **Veterans Office**
2024 Budget Modifications, Carryover Requests, & Contingency Request
 - ii) **Information Technology**
2024 Budget Modifications & Carryover Request
 - iii) **Corporation Counsel**
2024 Budget Modifications
 - iv) **Administrative Coordinator**
2024 Budget Modifications & Carryover Request
 - v) **YTD Budget Reports Presentation**
 - b. **Timesheet(s) Approval**
 - i) **Veterans CVSO Timesheet Jan 20 - Feb 16**
 - c. **Expense Reimbursement(s) Approval**
 - d. **Activity Reports (written) & Discussion as needed**
 - i) **Veterans Office**
Veterans Activity & YTD Report February 2025
 - ii) **Information Technology**

iii) Corporation Counsel

iv) Administrative Coordinator

4. Discussion & Action

- a. **Approval of Lincoln County Board Work Plan**
- b. **Approval of Administration/HR Mission Statement "Supporting organizational success through efficient administration, strategic HR solutions, and fostering a positive workplace culture."**
- c. **Discussion and Approval of Application for Energy Efficiencies and Conservation Block Grant (EECBG)**
- d. Closed Session: The committee may consider a motion to adjourn into closed session (roll call vote required), pursuant to:
 - a. Wis. Stats. § 19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit: Update from Broker and review of any Letters of Intent for the sale of Pine Crest Nursing Home.
 - b. Wis. Stats. § 19.85(1)(g), for the purpose of "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved": To wit: consult with Corporation Counsel regarding litigation related to return of earnest money and possible litigation related to Tortious Interference by Donald J. Dunphy with Contract of the Sale of Pine Crest Nursing Home.

Reconvene into open session.

Take any action on items discussed in closed session.

5. Resolutions & Ordinances

- a. **2025-03-XX Resolution Accepting Donation From The American Legion Riders Club In The Amount Of \$400**
- b. **2025-03-XX Resolution for Addition of a Conservation Specialist to the Lincoln County Land Services Department**
- c. **2025-03-XX Reinstating the Payroll Technician to Full Time and Restructuring the Forestry, Land & Parks by eliminating the Forestry Account Technician position and creating a Recreation Forester Position.**
- d. **2025-03-XX Resolution To Authorize Commencement of Legal Action Against Merrill Campus, LLC and Senior Management, Inc., for the Release of the Earnest Money from the Terminated Pine Crest Sale Agreement**

6. Set Next Meeting Date & Adjourn

- a. **Next Meeting: Wednesday, April 2, 2025, 4:30pm
Adjourn**

Committee Members – J. Boyd - Chair, J. DePasse, L. Anderson-Malm, M. Lyskawa, A. Cummings, G. Hartwig; K. Wickham. Other County Board Supervisors, Department Heads

Posted: Date_____ Time_____ by:_____

Meeting Accessibility: The Lincoln County Service Center is accessible to the physically disadvantaged. If special accommodations are needed, please contact the County Clerk's Office at (715) 539-1019 - Option 2

Attendance Policy: The teleconference cannot start until the host (county clerk) dials in and enters the host password.

In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated on this agenda. All public participants' phones, microphones and chat dialog boxes must be muted or disabled during the meeting.

All Public Comment is Limited to Current Agenda Items: Citizens attending by teleconference may have floor privileges to speak on agenda items without signing-in at the meeting location. Before the meeting is called to order, the Clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the Board Chair, any persons offering public comment should state his/her name and express in good order his/her comments upon the topic under consideration for no more than 5 minutes.

Other Committee Quorums: There may be a quorum of other Lincoln County Committees present at this meeting. Only business items listed on this agenda and pertaining to this board or committee will be discussed and/or acted on at this meeting.

Christopher J. Marlowe
County Clerk