

**Lincoln County Land Services Committee
Minutes of Thursday, July 10, 2025 3:30pm
Lincoln County Service Center, Room #257**

(Meeting recording is available on the Lincoln County website: co.lincoln.wi.us)

MEMBERS PRESENT In-Person: Bill Bialecki, Marty Lemke, Greg Hartwig, Julie DePasse, Donald Dunphy, and Andy Zelinski

MEMBERS PRESENT Teleconference: None

MEMBERS ABSENT: Randy Detert (excused) and Dean Lemke (excused)

DEPARTMENT HEADS/STAFF In-Person: Mike Huth (Land Services Administrator), Thomas Boisvert (Conservation Program Manager), and Elizabeth Peronto (Program Assistant)

VISITORS In-Person: None

VISITORS Teleconference: Sara Guild

DEPARTMENT REPORTS

1. Call Meeting to Order – Meeting was called to order by Chair Lemke at 3:30pm.
2. Roll Call – All members present.
3. Adopt Agenda – M/S Bialecki/DePasse to adopt the agenda as presented. Motion carried on a voice vote.
4. June 12, 2025 LSC Meeting Minutes –
M/S DePasse/Zelinski to approve the 6/12/2025 minutes as presented. Motion carried on a voice vote.
5. Public Comment – There was none.

DEPARTMENT REPORTS

6. Register of Deeds
 - a) Monthly Financial Reports – Lemke informed the committee that Koss will present this report at the next meeting.
 - b) Monthly Written Reports – Lemke informed the committee that Koss will present this report at the next meeting.
7. Land Services
 - a) Administrator Department/Programs Report – Huth and Boisvert presented the report. Discussion occurred regarding the Conservation Budget and positions.
 - b) Monthly Financial Reports – Huth presented the report. There was no discussion.

OLD BUSINESS

none

NEW BUSINESS

8. Agency Updates – There were none.

M/S Bialecki/DePasse to recess the meeting at 3:49pm. Motion carried on a voice vote.

M/S Depasse/Hartwig to come out of recess. Motion carried on a voice vote.

9. **4:00pm Public Hearings** (See Public Hearing Notice.) Public Hearing was called to order at 4:00pm by Chair Lemke. Chair Lemke explained the rules of conduct for public hearings and introduced the Committee members and staff.

CONDITIONAL USE PERMIT

- a) A conditional use request by Irvin Fick to allow for an offsite parking lot in a General Business (GB) zoning district. The property is located in the Town of Merrill at N2530 County Rd JJ.

Chair Lemke asked for testimony in support of the request. There was none.

Chair Lemke asked for testimony from opponents of the request. There was none.

Chair Lemke asked for the staff report. Huth presented the staff report and informed the committee that the Town of Merrill has submitted a recommendation for approval. County staff recommends that the committee grant the request with the eight conditions as listed in the staff report. Discussion occurred.

M/S DePasse/Zelinski to close the public hearing. Motion passed on a voice vote.

M/S Hartwig/Bialecki to approve the conditional use permit request as presented with the eight conditions listed in the staff report. Motion carried on a voice vote.

Conditions:

1. Offsite parking lot to provide area only for parking of vehicles for the adjacent home occupation.
2. All vehicles kept at the off-site parking lot must be registered, licensed, and operative.
3. No materials or equipment aside from vehicles may be kept within the off-site parking lot.
4. No vehicles advertised for sale or lease may be kept at the off-site parking lot.
5. Should soil disturbance be proposed; Erosion Control and Stormwater Management standards located in 17.5.08 shall be met upon approval of plans by WIDNR.
6. A "landscaped bufferyard" meeting the Screening and Landscaping standards of 17.5.05(2)(a) and (b) shall be maintained to a depth of fifteen (15) feet around the offsite parking area ; with exception for the driveway/access point.
7. Signage shall comply with Chapter 17.6 of Lincoln County Ordinance.
8. Exterior Lighting shall comply with Chapter 17.5.04 of Lincoln County Ordinance.

ANNOUNCEMENTS

10. Future Agenda Items – One public hearing item at this time.
11. Confirm next meeting/public hearing date – The next meeting will be August 14, 2025 at 3:30pm with the Public Hearing to begin at 4:00pm.
12. Adjourn – M/S Bialecki/DePasse to adjourn at 4:10pm Motion carried on a voice vote.

Minutes prepared by Elizabeth Peronto