

# LINCOLN COUNTY FINANCE & INSURANCE COMMITTEE

Tuesday, July 8, 2025 - 7:30 AM

## MINUTES

### **1. Call to Order**

Meeting was called to order by the chair at 7:30 a.m.

Members present: Julie DePasse, Norbert Ashbeck, Angela Cummings, Eugene Simon and Lori Anderson-Malm

Department Heads Present: Robbin Gigl, Mike Huth, Chris Marlowe and Heather Marheine

Visitors: Tom Boisvert

Visitors Online: Eileen Guthrie and Christine Vorpapel

### **2. Public Comment**

None

### **3. Approval of the Minutes**

#### **a. Approve Minutes From:**

M/S Cummings/Ashbeck to approve the minutes with changes as noted. Motion carried by a voice vote.

### **4. Treasurer**

#### **a. YTD Budget**

Gigl has no new concerns at this time.

#### **b. Account Balance Reports**

The report was included in the packet. Gigl discussed balances.

#### **c. Expenses**

M/S Simon/Ashbeck to approve expenses as presented. Motion carried by a voice vote.

### **5. County Clerk**

#### **a. YTD Budget**

Marlowe stated no concerns at this time regarding the Clerk and the County Board budgets.

#### **b. Activity Report**

Marlowe discussed the delinquent properties. Notices will be sent out on August 1st and all title searches are complete.

#### **c. Expenses**

Marlowe presented his expense report and updated the committee on information he learned at the WI County Clerk's Association (WCAA) Annual Conference. He noted that there are changes to the federal voting standards. The new standards will affect all new voting equipment being sold in the country. He stated that our voting equipment vendor is now approved in WI to sell their DS300, their replacement for the DS200 which we currently have. In 2026, all new equipment must meet the new federal standards. All equipment purchased before 2026 will be grandfathered and will not have to meet the new standards. Our current digital scanners (DS200) were purchased in 2009 and are reaching their life expectancy. We replaced our ADA-compatible equipment (Express Vote) in 2024. These machines can be programmed to meet the new standards and will work with the new DS300s. Marlowe stated that ideally we would have new scanning

equipment in place before the 2027 Mid-Term Elections. **M/S** Anderson-Malm/Simon to approve the expense report as presented. Motion carried by a voice vote.

**6. Finance**

**a. YTD Budget**

The budget was included in the packet. Marheine stated no concerns about the current Finance budget at this time.

**7. Budget Items**

**a. YTD Budget**

Marheine reported no issues regarding the 2025 budget at this time. Revenues are being watched closely and have not to date been negatively affected except for outside housing revenue in the jail. Discussion followed. Report will be placed on file.

**b. Discussion and possible action 2026 Budget Tax Levy**

Marheine presented the 2026 tax levy report that was in the packet. This is the preliminary budget tax levy analysis spreadsheet which shows the preliminary budget \$1,210,332 over the anticipated levy increase limit. DePasse recommended further reviewing the following: Information Technology, Sheriff's Office and Emergency Management. **M/S** Simon/Cummings to decrease Land Services levy and increase the federal revenue line for the newly approved positions. Motion carried by a voice vote. **M/S** Anderson-Malm/Simon to increase Roads Fund up to the level before the wheel tax and ARPA funding. Changing the Roads Fund budget to \$2,900,760. Motion carried by a voice vote. Discussed the Emergency Management budget. **M/S** Cummings/Ashbeck to move Emergency Management budget back to the committee for further review. Motion carried by a voice vote. Discussed the Sheriff's Department's budget. **M/S** Ashbeck/Simon to move the Sheriff Department budget back to the committee for further review. Motion carried by a voice vote. Marheine will review these areas and report back to the Committee in August with an update.

**8. Reports to Review**

**a. Cash Balance Comparison - May**

Discussed the report in the packet. Marheine noted the overall balance is up from prior year.

**b. June Sales Tax Review**

Discussed sales tax report included in the packet. Marheine stated sales tax is up 2.3% over prior year.

**c. May Health Insurance Graph**

Marheine reported Health Insurance expenses for the current month have risen, the overall savings balance is in an acceptable range for the month. Marheine will continue to monitor it.

**d. May North Central Health Care Financials**

Discussed the report included in the packet.

**9. Review Correspondence/Communications**

None

**10. Review County Voucher Listing**

Depasse to review the voucher listing.

**11. Set Next Meeting Date & Adjourn**

The next meeting is scheduled for August 1, 7:30 a.m. in room 247/248

**12. Adjourn**

Meeting adjourned at 8:17 a.m.