

LINCOLN COUNTY AD HOC FACILITIES COMMITTEE

Thursday, September 25, 2025 - 1:00 PM

MINUTES

1. Call Meeting to Order

The meeting was called to order by Chair Bialecki at 1:05pm.

Supervisors Present: Norbert Ashbeck, Bill Bialecki, Greg Hartwig, and Marty Lemke

Department Heads Present: Renee Krueger, Jason Lemmer, Dean Bowe, Pat Gierl, Heather Marheine

2. Approve Minutes of Previous Meeting(s)

a. Approve Minutes 08.28.25

M/S Lemke/Hartwig to approve the 08.28.25 minutes. Carried on voice vote.

3. Public Comment (will be limited to a total of 15 minutes)

No public present

4. Discussion & Action

a. Presentation by Norman Barrientos, Barrientos Design & Consulting, INC

Norman Barrientos provided an overview of the historical scope of services provided and how he would proceed with preliminary architectural and engineering services. The committee engaged in lengthy discussion regarding various aspects of the project. Mr. Barrientos provided additional information regarding the need for Construction Management Services (CMS). He informed that he was aware of 5 in the State of Wisconsin who could provide this service, but only 3 were in the area. The committee requested that Mr. Barrientos work with the Highway Commissioner to reach out to CMS's to bring proposals to the next meeting.

b. Discussion and possible approval - Barrientos Design & Consulting Proposal for Preliminary Architectural and Engineering Services

The committee discussed the benefits of continuation of services through Barrientos Design & Consulting. M/S Hartwig/Ashbeck to approve contracting with Barrientos Design & Consulting, Inc for preliminary architectural and engineering services according to the proposal, and forward it to the Highway Committee for further approval. Carried on voice vote.

c. Update regarding funding for the Architectural & Engineering Services (aka Functional Design)

Finance Director Marheine provided information regarding Highway's budgeting for Architectural & Engineering Services and has sufficient funds to cover the costs of this proposal and potentially the CMS costs for the preliminary architectural and engineering services. Highway Commissioner will now take this item to his committee to get approval to use these funds at this time for this purpose.

d. Discussion and Action regarding prioritizing funds from Pine Crest Sale Proceeds.

Administrative Coordinator Krueger reviewed the direction provided to this committee by the County Board to prioritize funds from the Pine Crest Sale Proceeds, specifically to transition the departments from the Health and Human Services Building to the Service Center. Various strategies were discussed. The committee directed the Administrative Coordinator and the Maintenance Director to work with Funktion Design Studio to achieve a projected timeline and estimated costs. Maintenance Director Gierl informed us of additional capital improvement needs. Potential additional funding sources were discussed. Krueger and Gierl will continue to collaborate and bring forward options to the next meeting.

- e. Possible Presentation by Melody Hamlin, Funktion Design Studio LLC Regarding Project Timelines and Estimated Costs**

No discussion or action

- f. Update regarding draft report for County Board presentation**

No discussion or action.

5. Adjourn

Next Meeting Thursday October 23, 2025 at 1pm

M/S Hartwig/Ashbeck to adjourn. Meeting adjourned at 2:30pm